

Board of the National Museum of Ireland

Minutes of Meeting

Thursday 14th December 2023, at 10am
Via videoconference

(Approved on 8th February 2024)

Present:	Ambrose Loughlin (Acting Chair) Marianne Doyle Helen Shenton Barra O'Donnabhain Susan Rogers John Bowen	Ciaran Byrne Beatrice Kelly Iseult Dunne Claudia Kinmonth Cathal O'Donoghue
Apologies:	Geraldine Sheridan	
In attendance:	Lynn Scarff (Director) Aoife Hurley (Director of Operations) Dr Éimear O'Connor (Director of Collections & Access)	Jade Dillon (Secretary to the Board) Ciarán ÓGaora (Zero-G, agenda item 2.0 only) Jason Delahunty (Zero-G, agenda item 2.0 only)

1.0 **Opening of meeting, apologies if any and adoption of the agenda**

1.1 The Acting Chair opened the meeting and apologies were conveyed for G. Sheridan. The Acting Chair welcomed Zero-G Founder, Ciarán ÓGaora and Zero-G Creative Director, Jason Delahunty to the meeting to present under agenda item 2.0.

1.2 Agenda

The agenda was adopted.

1.3 Conflicts of interest if any were noted

2.0 **NMI Brand & Identity Refresh Project – presentation by Zero-G**

Ciarán ÓGaora, Founder of Zero-G presented into the Committee on NMI's brand and identity refresh project and explained that the purpose of the refresh project is to simplify, humanise, and energise the brand and identity of NMI, and to align it with the NMI's current Strategic Plan's overall theme of 'sanctuary and surprise'.

Following the presentation and discussion, the Acting Chair thanked C. ÓGaora for his presentation and a brief discussion

C. ÓGaora and J. Delahunty left the meeting.

2.0 Previous minutes of 5th October 2023

2.1 The minutes were approved with the exception of minor amendments.

3.0 Executive Report

3.1 The Board noted the Executive report and it was taken as read.

4.0 Progress update on the business plan 2023

4.1 The Board noted the Director's 'traffic light status' report on progress on business plan priority projects. The Director explained that due to vacancies at senior management level during a recruitment process from Q1 and Q3 in 2023, some business plan priorities were delayed. The Director stated that she was hopeful that with the current full complement of senior management, all projects will now get back on track.

4.2 Accessibility

Some project-specific queries were put forward to the Executive, including a request for an update on progress on making NMI – Archaeology, Kildare Street more accessible.

4.3 2023 Business Plan overview feedback

The Board thanked the Executive for the progress update on strategic plan projects throughout 2023. While the Board commended the staff's achievements in progressing a significant number of strategic plan projects in 2023, both the Board and the Executive were in agreement that the substantial demands of NMI's daily operations need to be better considered in business planning. The Board proposed that it would be sensible to further prioritise some projects over others to guarantee the effective execution of projects and ease the workload for the staff.

5.0 Board Committee reports

5.1 The Board formally noted the Board Committee reports and each Board Committee Chair summarised key updates and discussions that took place at Committee level.

6.0 Capital and Estates Committee

6.1 On behalf of the Executive, J. Bowen updated the Board on capital developments in relation to all NMI sites.

7.0 Formal approval of papers

The Financial pack, risk register and CCTV policy were formally adopted.

8.0 A.O.B

8.1 There were no A.O.Bs.

9.0 Date of next meeting

9.1 8th February at 10am and in-person at a location to be agreed.

End of meeting.